

**NEW
STUDENTS
K-8**

St. Bartholomew School
Parent/Guardian Checklist
New Students Kindergarten through Grade 8

Please use this checklist to complete all necessary paperwork.

*Registration forms should be returned to the school's office by **February 14, 2025.***

Due Now at Registration

- _____ \$50 Application Fee per child (***non-refundable***)
- _____ \$300 Yearly School Registration Fee per child (***non-refundable***) (*\$50 discount if registered on or before February 7*)
- _____ \$300 Scrip Work Bond Check dated **April 1, 2026** (***one check per family with students in K-Grade 8***)
- _____ Enroll online in FACTS Tuition (***see Registration Information packet for instructions***)
- _____ New Student Registration Form – Payment Information (***complete one form per family***)
- _____ Copy of your child/children's Birth Certificate(s)
- _____ Copy of your child/children's Baptismal Certificate(s)
- _____ New Student/Sibling Registration Form (***complete one form per child***)
- _____ Family/Student Emergency Information Form (***complete one form per family***)
- _____ Transportation Form - B6T (***complete one form per child***)
*A Transportation Form is required for all students in Grades K through 8 regardless of **whether or not** they will ride the bus.*
- _____ Release of Student Information (***complete one form per child***)
This form is sent to the student's current school prior to enrollment at St. Bartholomew School.
- _____ Release of Student Records Form (***complete one form per child***)
This form is sent to the student's current school in June 2025.
- _____ Loan of Textbook Form (***complete one form per child***)
- _____ 2025-2026 Before School Care and After School Care Programs (***complete if needed***)
- _____ 2025-2026 Diocese of Metuchen – School Financial Aid Application Instructions and Parish Verification Form (***complete if needed***)

*For the safety and protection of our children, all adults who wish to work as volunteers, chaperones or helpers for the Home School Association and school functions are required to have a background check and receive training through the Diocese mandated **Protecting God's Children** program. The complete process for becoming a volunteer may be found on our website.*

Forms may also be found on our website at school.stbartseb.com or you may call the school office at 732-254-7105.